



# Yolo County Workforce Investment Board

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## YOLO COUNTY WORKFORCE INVESTMENT BOARD YOLO YOUTH OPPORTUNITY COUNCIL MINUTES August 1, 2006

### I. Roll Call

The Yolo County Workforce Investment Board Yolo Youth Opportunity Council meeting convened on May 16, 2006 at 3:38 p.m. at the Yolo County Office of Education, 1280 Santa Anita Court, Woodland, California with the following people attending:

Present: **Ronda Adams**, Ignacio Ayala, Susan Cassady, **Marcia Corrigan**, Aida DeAnda, Pam Duey, **Jessica Larsen**, **Gayle McLevich**, **Michele Moore**, **Roberta Paul**, **Lori Perez**, **Ron Piña**, **Panna Putnam**, **Vicki Rich**, **Diane Watrous**, and **Mike Webber**

Absent: Angela Angel, **Jorge Ayala**, Blanca Barba, **Chris Blackman**, Debbie Carrion, **John Eldred**, **Estella De La Torre**, **Alejandra Diaz**, **Michael Gangitano**, Victoria Gilley, **Dave Heller**, **Sandy Johnson**, **Elizabeth Jones**, **Sherri Kent-Roberts**, **Tom Lawson**, **Constance Lucero**, Liliana Martin, **Diane Moreno**, **Judy Needham**, **Ashley Peceimer**, **Susan Purcell**, **Karen Quintanilla**, Mary Renteria, Vania Sanchez, Judy Simas, and Rogelio Villagrana

Staff: Viola DeVita

No quorum

### II. Welcome and Introductions

Welcome and Introductions completed.

- Lori Perez announced her new secretarial position at Yolo County Office of Education. She will support Jessica Larsen; Linda Miles for Diploma Plus. Lori passed the challenge exam at Heald College for PowerPoint and as a result, will graduate early.
- Michelle Moore, ROP teacher for Careers in Educational Child Development. Michele announced COSMOS internships at Woodland Vet & UCD Mind Institute.
- Susan Cassady is an administrator for Alternative Education and the County Prevention Coordinator. Summer vacation was wonderful. School starts Aug 21. Alt Ed is expanding service at the juvenile hall as both Sacramento and Amador counties will use Yolo juvenile hall for their overflow. There will also be an ROP computer class at juvenile hall. The county leases beds for youth who are 18. At midtown there will be three classrooms due to the increase in students. There is more teaching staff. Midtown hours are 9a.m.-1:30p.m. The Yolo County Conservation Partnership provides youth 16-18 years of age who are on formal probation school in the morning and work in afternoon for which they're paid. The group works hard to keep out of trouble and acquires job skills as well.
- Pam Duey announced the COMSOS intern is doing great. Woodland Vet has seen a lot of ROP kids this year. They hired one for the summer. Just completed four weeks of vet science for kids and VSI for teens. There will be a special class for youth from the bay area. Pam did a LEED presentation with an ROP student. Afterward she spoke with a woman from UC Davis who said the student was a great speaker.

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- Mike Webber, Yolo Federal Credit Union, is going strong with financial literacy training. There has been a substantial growth in bankruptcy claims in California. YFCU is trying to educate youth before they get into problems; how to balance a check book and how to invest.
- Marcia Corrigan, Cal Trans is here to support and wants to figure out where to help out.
- Ron Piña announced a new principal at River City High School and a new Assistant Superintendent, Sue Brothers, who came to Washington Unified School District with Steve Lawrence. Good things are happening. Enrolling in partnership academy. Hoping to expand number of partnership academies.
- Linda Miles, a visitor who picked up an application to become a member of the YYOC, will be the principal of Einstein Education Center, the new Diploma Plus school; and coordinates Teaching American History with UC Davis.
  - Ronda announced YYOC is part of the advisory council and the WIB is excited about the school and has moved the GED taskforce as a sub committee to YYOC. YYOC will ask WIB to allocate funding to staff the sub committee.
- Roberta Paul, YCDESS, is working with Gayle McLevich on the ROP class at the One Stop. The first class will be beginning word and excel. There is a need to find out if customers can commit to an entire week of training. Roberta is asking for help in West Sacramento.
  - Ron would like to discuss this further with Roberta.

Roberta reported legislation from the Independent Living Program. There is funding available for transitional housing. The housing will be 100% funded by the state. DESS will no longer be required to provide a 60% match. Judy will go to training in August and will have more information at the next meeting.

- Gayle McLevich, Director of Student Services, YCOE, is involved in YYOC and oversees Alt Ed, Foster Youth Services, and Academic Decathlon. Gayle announced a \$5000 grant from West Sacramento Chamber to run job shadow and career days in West Sacramento. ROP has received a small construction grant for \$2000. They will also link with partners. SB70 is the Governor's funding for Career Technical Education. In cooperation with Yuba Community College. The grant YCOE received will focus on a web page design expert certification. Students will take high school and ROP classes and a couple of classes at the college to receive a certificate. Linda Miles has also written the middle school component where middle school students will be invited to attend ROP and will have a week-long camp during summer. ROP is hoping to expand Careers with children throughout California.
- Jessica Larsen, Foster Youth Services, discussed legislation for foster youth. Her program will expand to serve all foster youth rather than just foster youth in group homes. 06-07 will be a big expansion year.
- Panna Putnam, Coordinator of youth programs and one of the trainers with COSMOS. The only gap in service that was not provided in the second year was cultural activities. They will likely go to the Mandavi Center and chaperones will be necessary. She is working on a web page for youth development. This is the third year of funding for the mentoring grant. Panna is looking at a grant from Arcturus. It will fund math mentors to provide real life math in the classroom. It is a two-year grant. UCD Extension asked YCOE to set up a series of classes to train college and career counselors. It will probably be a one-year program. The Real Game series contacted Panna. They've asked Michael Gangitano and Panna if they would like to be trainers. Panna said yes. They will train throughout the state.
- Viola DeVita has a new position and will manage to help keep sub committees organized as well as helping with the communication piece. A letter, flyer, and brochures have been sent out to faith-based and community organizations soliciting involvement in the YYOC, Faith-Based/Community Organization Network, Diploma Plus, WRC, CCYC, and Job Shadowing.
- Diane Watrous is a site manager for EDD and housed at DESS. Diane is new to our process. She did take the opportunity to bring two youth employment opportunity program representatives with her.
- Ignacio Ayala, program representative, is a 16 year old student.

- Aida DeAnda, program representative, works with youth between 18-21 years of age and assists with educational and occupational roles.

**III. Statement from Public and Visitors**

No statements

**IV. Agenda Items**

**A. Review and Approval of January 17, 2006 Meeting Minutes, March 21, 2005 YYOC Retreat Minutes, and May 16, 2006 Meeting Minutes**

As there was no quorum, approval of the minutes was held over to next meeting.

**B. YYOC Budget Proposal**

Ronda reviewed the 06-07 YC WIB Initiatives. In reference to the \$3000 stipend; if there are three mentors they may receive \$1000 each. At the last WIB there is \$23,000 that can be used for other initiatives or can go back to the WIB. Ronda is asking the WIB to continue to allocate staffing and supplies. This years requested allocation is \$2699 for staffing and \$213 supplies. The YYOC is also asking for \$5000 for the Diploma Plus subcommittee now that the GED taskforce has been given to YYOC and will be incorporated into the Diploma Plus subcommittee. The school will provide diplomas + possibly associate degrees.

A special one hour meeting will be scheduled for approval of minutes, budget proposal, removal of non attending members, and nominations of vice chair and co-chair of the College/Career Youth Conference committee. The finance committee meets the third week of the month. The meeting will be scheduled for August 15, 2006 for voting members from 4:00 – 5:00 p.m. We will get conference phone set up with ITS.

**C. YYOC Web page**

We would like to add the WRC web page and links to member businesses. Ronda suggested a youth council web site task force. Linda suggested interns to put the information in. Roberta is already contracted with a webmaster.

We will update the network matrix to include web pages. Increase Youth Council list and add Einstein Education Center, CCYC, and WRC. Lori mentioned that the businesses want to have job openings posted on the site. Next Steps for the YYOC Web page will be placed on the September agenda.

**D. Strategic planning**

Greater communication has come out of the strategic planning. Various outcomes included, what brought you here and keeps you coming back – the answer was the YYOC.

Job tours and industry field trips for youth is important. They want to change and revisit GED taskforce goals. Now YYOC is charged with the implementation because they feel the youth council has the capacity and resources to go through with it.

**E. Contract Monitoring Programs**

Roberta referenced each contract. The programs did fairly well. RISE received a 2<sup>nd</sup> RFP. They met their numbers, expenditures, and goals 100%. RISE did a good job recruiting in a rural community. Woodland Adult Education was surprised at how hard it is to recruit the youth. It is significant of who you recruit. They did the job well but Roberta does not think they would be interested in refunding. Woodland Youth Services were not able to provide service to the number of youth they thought they could. It was a difficult partnership and Roberta thanked Jessica for her assistance in helping provide the youth. Roberta says they did do mentoring in these.

There have been legislative changes on WIA youth. As of July 1, 2006 70% of youth need to be out of school. The focus will be 18-21 year olds.

Ronda asked if there will be money for refunding. Roberta has a meeting with finance to determine that. Because of the changes from the state, the youth being served will differ.

Ronda suggested that since RISE has been very successful in meeting the requirements of the WIA mandates and compliance issues; we could possibly invite RISE to do a training showing how they meet the criteria and standards for the WIA RFPs.

Ronda requested to know the definition of *out of school* youth. What about students that are seniors who have not passed the CAHSEE? They would be out of school as soon as graduation passes. Next year special education students will have to pass the CAHSEE.

Ronda suggested we do a workshop at the CCYC for the out of school youth.

**F. WIB By-Laws**

We will be re-instituting the leadership committee on Sept 19. Membership shall last for three years from the date of appointment. Discussion was made about having mandate of members from each district. The decision was made to add "including law enforcement and education" under (ii).

Under four responsibilities list:

WRC subcommittee – Chair, Gayle McLevich

CCYC subcommittee – nominate Lori Perez' Co-Chair at Aug 15 meeting.

Einstein Education Center subcommittee – Chair, Linda Miles. (Linda provided her application for membership to Roberta).

Transitional housing subcommittee – Chair, Jessica Larsen

YYOC – Chair, Ronda Adams

Leadership subcommittee – Chair, Ronda Adams; other members Tom Lawson, Roberta Paul, Vice Chair (will be nominated at the Aug 15 meeting) of YYOC, Gayle, Lori and Co-Chair, Linda, and Jessica.

**G. Diploma Plus**

Discussed previously.

**H. Local Area Employer Survey**

The local area employer survey was included in the packet. DESS wanted to re-engage with the business community. They felt it was important to survey employers to find out what their needs are.

**I. Leadership Subcommittee**

Ronda gave a reminder that we will reinstitute the Leadership subcommittee prior to the meeting Sept 19. Chairs of subcommittees attend.

**J. Announcements & legislation.**

- Linda announced we want to engage in a major fund raising effort for Einstein Education Center. We need funds for the infrastructure for the building. The curriculum is strong but needs are desks, chairs, tables, entrances, restrooms. Ronda invited everyone. The mall will host a Monte Carlo night. We need to have the fundraiser before Christmas. The goal is October or early November. Pam Duey, Ron Piña, Marcia Corrigan agreed to assist; Mike Weber will contact Terri Davis, CPA, who did such outstanding fundraising recently in West Sacramento.

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Next Meeting August 15, 2006. This special meeting will be held for one hour from 4:00 – 5:00 p.m.  
September 19, 2006

**V. Adjournment**

With no further business Dr. Ronda Adams, Chair, adjourned the meeting of the Yolo Youth Opportunity Council at 5:18 p.m.

Respectfully submitted,

Viola DeVita