



# Yolo County Workforce Investment Board

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## YOLO COUNTY WORKFORCE INVESTMENT BOARD YOLO YOUTH OPPORTUNITY COUNCIL MINUTES September 16, 2003

### I. Roll Call

The Yolo County Workforce Investment Board Yolo Youth Opportunity Council meeting convened on September 16, 2003 at 3:35 p.m. at the Yolo County Office of Education, 1240 Harter Avenue, Woodland, California with the following people attending:

Present: Ronda Adams, Brenda Arteche, Blanca Barba, Chris Blackman, Steven Daubert, Stella De La Torre, Michael Gangitano, Dianne Grimard, Elizabeth Jones, Jerry Knapp, Jessica Larsen, Constance Lucero, Gayle McLevich, Ron Piña, Panna Putnam, Karen Quintanilla, Vicki Rich, Angelica Saragoza, and Jasmine Smith

Absent: Jorge Ayala, Karen Benson, Susan Cassady, Jennifer Davis, Robin Dewey, Kathy Harryman, Christine Hartman, Kitty Hudson, Lee Humes, Sandy Johnson, Susan Knadle, Tom Lawson, Krystal Majorovas, John Merris-Coots, Carol Neal, Susan Purcell, Delia Quiñones, Cassandra Schantz, Mike Sellers, Judy Simas, Nelida Sotelo, Lisa Tadlock, and Beverly Taylor

Staff: Viola DeVita

### II. Welcome and Introductions

Bianca De La Torre, Washington Unified School District, West Sacramento CA  
Alvin Singh, Washington Unified School District, West Sacramento CA

### III. Statement from Public and Visitors

Alvin Singh gave a testimony on television for the School-to-Career grant. He is leveraging his experience by going to LEED Sacramento for a scholarship they are offering.

### IV. Agenda Items

#### A. Minutes of March 18, 2003, May 20, 2003, July 15, 2003, & August Retreat

Ron Piña moved, and Steven Daubert seconded the motion to approve the Minutes of March 18, 2003, May 20, 2003, and July 15, 2003. Motion carried unanimously.

Changes to the August Retreat Minutes:

- ◆ Jasmine Smith is to be added as a member of the sub-committee "Promote Policies to Sustain Effective Practices" on page 6.
- ◆ Panna Putnam verified that "The Youth Council has mapped all services available to youth in the community" is to be changed to "The Youth Council is in the process of mapping all services available to youth in the community" on page 5.

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Vicki Rich moved, and Steven Daubert seconded the motion to accept the August Retreat Minutes as revised. Motion carried unanimously.

**B. Revision to November 19, 2002 Minutes**

Vicki Rich moved, and Dianne Grimard seconded the motion to accept the Revision to November 19, 2003 Minutes. Motion carried unanimously.

**C. Additions/Deletions/Reallocation of Time**

Steven Daubert requested acronym list in the next meeting packet and to send new members membership packets.

**D. YYOC Attendance for 2002-2003**

Members reviewed attendance and supporting documents such as the By-laws of the Workforce Investment Board.

The By-laws; Membership, page 3, (g) vacancies states:

- (i) A vacancy shall exist:
  - When any person ceases to possess the qualifications for which he or she was appointed.
  - Upon resignation of a WIB member; or
  - If any member of the WIB is absent from any three consecutive regular meetings of the WIB and/or WIB subcommittee meetings and it is determined by the Yolo County Board of Supervisors, after considering recommendations by the WIB, that such absence was not for due cause.

Upon review of the attendance rosters dating from July '02 to August '03, leadership decided Ronda Adams, YYOC Chair, would review attendance and notify those members who have been unable to attend that due to the WIB By-laws and their inability to commit, they are no longer members of the YYOC. Ronda will also ask them to consider others who may be available to represent their organization(s) at the YYOC meetings.

Ron Piña also suggested revision of the YYOC e-mail mailing list – to remove those who don't respond to or attend the YYOC.

**E. Identify YYOC resources within existing membership – moved to after “G”**

**F. Legislative Update**

Ron Piña disseminated “Legislation of Interest to CALCP” and highlighted:

- ◆ AB 591 is in process. This bill will allow existing advisory groups to develop curriculum standards for career technical education. \$1 million is available over a 3-year period. The RFP is out to COE's. There will be a move on this later if the Governor signs.
- ◆ AB 774 has been signed. This bill clarifies the 4 period day.
- ◆ AB 1266 1) School-to-Career: there is \$1.7 million available as long as the fiscal manager is a LEA (Local Education Agency). EDD (Employment Development Agency) will no longer administer the STC grant – CDE (California Department of Education) will take this over. Ron extends thanks to Alvin Singh and Deanna Hanson, Chief Executive Officer, LEED-Sacramento

for the letters they wrote in support of the STC grant. Panna verified that NCCSCC (North Central Counties School-to-Career Consortia), a 6-county consortia (Colusa, Glenn, Lake, Sutter, Yuba, and Yolo) is applying for funding.

- ◆ AB 1266 2) Reduction to the ROCP (Regional Occupational Centers and Programs) and adult education lien item: as a result of Laura Wasco & Peter Birdsall's lobbying, there will only be a .73% reduction in ROP ADA (Average Daily Attendance) caps.
- ◆ SB 651 is a legislative vehicle available for CAROCP (California Regional Occupational Centers and Programs) if they need to make any legislative changes as the result of the budget or legislative activity. There will be more on this bill in January 2004.

#### **G. Announcements**

- ◆ Jerry Knapp announced that he and Bruce Watts are Co-chairs of the Woodland Chamber Business/Education Task Force. Jerry disseminated a copy of the Bus/Ed Committee Update. The focus of the Newsletter was the WRC (Work Ready Certificate). Due to all combined efforts, progress is being made in this area. At their September 2, 2003 meeting, just as they were discussing the benefits of working with Jim Wehner, Woodland High School Work Experience, he walked in! Jim will be a tremendous asset to the group.

The WRC will be the topic at the next Woodland Chamber luncheon. They will team with Catapult and Teens Supporting Teens. November 21, 2003 is the target date. 12:00 – 1:30 p.m., Location: To Be Determined.

- ◆ Karen Quintanilla announced that Migrant Education has fewer funds than in previous years but did receive the Beaumont Foundation Grant of \$67,550 in Toshiba laptop and other equipment needed to complete the computer lab at the Davis Migrant Housing Center. The grant is part of a settlement from Toshiba. The primary purpose was for youth to do homework and research and to increase parent awareness. I was suggested that Jan Meizel might be interested in teaching youth & parents.
- ◆ Ron Piña is the Work Experience Coordinator at Washington Unified School District. The Work Experience teacher, Jim McMahan; Linda McMahan; and Diane Eskew are to build curriculum related to the WRC. They are working with Stella De La Torre in the Career Center. Kay at the West Sacramento Chamber is involved with Work Ability. Ron is not a member of the Chamber or the Bus/Ed Committee. Paul Johnson is a member and Gayle McLevich is working on getting the WRC information out. Alvin Singh will be getting a WRC and will be a prototype and mentor for other students.
- ◆ Stella De La Torre works with alternative education students preparing résumés and interviews; and assisting with online college applications.
- ◆ Bianca De La Torre is a student at River City High School. Works with Friday Night Live mentoring group and will mentor junior high school students. FNL has a conference this weekend. Bianca will share the YYOC with FNL.
- ◆ Alvin Singh has joined groups such as STOMP – a group to help incoming sophomores bring their GPA (grade point average) up. He is also involved in the engineering academy and reported on visitors from Tennessee who are looking to start an engineering academy.

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- ◆ Michael Gangitano stated that his class on Career Exploration at Lee Middle School couldn't be woven into the master schedule so he is teaching zero period, 8:00 – 8:45, and has 32 students. Ideally he would have 3 or 4 zero classes at school to rotate students.

April 9, 2004 is All School Career Day. The proposal has been drafted and provided to Rotary for funding to train 7-10 staff on Real Game for high schools, middle schools, and elementary schools. Real Game is the center piece of his class and is a wonderful curriculum. Mike is doing all he can to promote it.

California Career Resource Network is offering incentive for teams to go at a discounted price.  
Date of Training: To Be Determined

- ◆ Blanca Barba announced that with supplies purchased from the Farm Workers Services Program, 82% of students brought their GPA up.
- ◆ Jasmine Smith reported on the Fiesta Del Sol. All had a wonderful time. She would like to see more members of the YYOC there.
- ◆ Panna Putnam reported that a \$94,000 grant to support students with disabilities will be available. There will be a presentation on October 7, 2003 at 1:00p.m. Carol McKowen will send flyer to Work Ability.

Panna introduced the CSGP (Community Service Grant Program) binder. Panna thanked Connie for her curriculum. The binder is designed for 7-12 grades. Mike Cohen, Washington Unified School District, will be more involved.

Panna is offering college preparatory trainings, College Prep 101, for parents of 8-11 grades. Panna will help parents understand the process. Lupe Ortiz helped in Winters. If Panna has a translator, she can offer to Spanish speaking families as well.

- ◆ Elizabeth Jones announced that the Children's Alliance quarterly meeting at Blue Shield will be September 24, 2003 at 3:30p.m. Discussion will be on the portfolio which is to be released October 31, 2003.

The Children's Summit will be held January 23, 2004 at UCD. Lois Wolk, Helen Thompson, representatives from YFCU, are some who will be in attendance. They will look at portfolio data and prioritize what to change as well as delivery to children.

Ronda asked if YYOC can be put on the agenda for 10 minutes to present WRC so everyone knows our group exists and leverages resources.

- ◆ Chris Blackman announced that YFCU participates with local schools on Career Fairs. She will also work with Cache Creek High and Yolo High Schools.
- ◆ Steven Daubert received the WRC last year.

He is lobbying to the Yolo County Board of Supervisors for students to be able to play video games during lunch.

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- ◆ Vicki Rich announced that Gayle will work with Work Experience Coordinators on the WRC. ROP classes are working toward getting the WRC.
- ◆ Dianne Grimard announced that the DESS Grant is finished. Not all targets were met. However, the funding helped make them visible to private businesses who are now interested in funding school activities.

There were 3 WRC students at Esparto High School. Teachers want to know if they can move the date up for the WRC interviews. Wolfskill High School students are also working on obtaining WRC's.

They were awarded the Guiding Hands Grant which is an Arts Program targeted to students with disabilities. They will receive \$30,000 for computers, scanners, printers, staff development, and field trips.

- ◆ Connie Lucero provided a list of Topics of Training for Youth Council Members. Connie is requesting feedback. Feedback provided at the meeting:
  - Youth Program State Mandated Performance Measures – Members wanted this to be part of the orientation packet.
  - Case Management flow of services for registered youth; Core services to all youth (registered and non-registered); Summer Activities – Members want to know how to access this information and what it includes. Also, how does it relate to summer activities?

The WIB is asking what testing procedures there are for deciding basic skills; the flow of service. E-mail Connie specific questions.

- ◆ Brenda Arteché reported that we are possibly in the final year of CS<sup>2</sup> (Communities and Schools for Career Success).

They are working with Jerry Knapp and bringing more students on board. Also want teams of students to be a catalyst. Jennifer Davis and Gayle McLevich attended Catapult on Friday and Catapult would like to assist us.

- ◆ Jessica Larsen is the newest resource to the Youth Council. She is making contacts with other agencies and schools. She is beginning with Group Homes. Jessica is a new member of (CASA) Court Appointed Special Advocates. They include the law enforcement, probation, and court representatives Jessica needs as part of her advisory committee.
- ◆ Ronda Adams requested that members let subcommittee chairs know if they want to join or change membership.

#### **H. Schedule 2003 – 2004 Meetings**

The request was made to move the YIOC Retreat to March. This will allow for educators to be present as they are often unavailable in August, as well as time to discuss the 5-Year Plan in a timely fashion. The YIOC Retreat will be held March 16 & 17, 2004 from 4:00 – 7:00 p.m. each night. Dinner will be served.

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Next Meetings to be held in YCOE's Woodland Conference Room  
Leadership Team & Subcommittee Chairs – 2:30 – 3:30 pm.  
YYOC - 3:30 – 5:00 pm.

November 18, 2003

January 20, 2004

March 16 & 17, 2004 – March Retreat 4:00-7:00 pm. Dinner included.

May 18, 2004

Jasmine Smith moved and Brenda Arteche seconded the motion to accept the revised calendar. Motion carried unanimously.

**V. Adjournment**

With no further business the Chair adjourned the meeting of the Yolo Youth Opportunity Council at 5:00 p.m.

Respectfully submitted,

Viola DeVita