

BOARD OF SUPERVISORS
Yolo County, California

To: DESS ✓

CONSENT CALENDAR

Excerpt of Minute Order No. 15-34 Item No. 12, of the Board of Supervisors' meeting of March 24, 2015.

MOTION: Provenza. SECOND: Saylor. AYES: Provenza, Chamberlain, Villegas, Saylor, Rexroad.

12.

Approve the Workforce Investment Board's application for the initial designation as the Local Workforce Development Area and certification of Local Workforce Development Board under the Workforce Innovation and Opportunity Act of 2014 (WIOA, formerly the Workforce Investment Act, WIA); and adopt resolution to repeal Resolution 00-53 that created the Workforce Investment Act. (No general fund impact) (Planell)

Approved **Resolution No. 15-28** on Consent.



County of Yolo

www.yolocounty.org

To: Supervisor Matt Rexroad, Chair
and Members of the Board of Supervisors

Consent-Health & Human Services # 12.

Board of Supervisors Meeting

Employment & Social Services

Meeting Date: 03/24/2015

Brief Title: Workforce Innovation and Opportunity Act Actions

From: Joan Planell, Director, Department of Employment and Social Services

Staff Contact: Lisa Vincent, Department of Employment of Social Services, x4458

Subject

Approve the Workforce Investment Board's application for the initial designation as the Local Workforce Development Area and certification of Local Workforce Development Board under the Workforce Innovation and Opportunity Act of 2014 (WIOA, formerly the Workforce Investment Act, WIA); and adopt resolution to repeal Resolution 00-53 that created the Workforce Investment Act. (No general fund impact) (Planell)

Recommended Action

- A. Approve the Workforce Investment Board's application for the initial designation as the Local Workforce Development Area and certification of Local Workforce Development Board under the Workforce Innovation and Opportunity Act of 2014 (WIOA, formerly the Workforce Investment Act, WIA); and
- B. Adopt resolution to repeal Resolution 00-53 that created the Workforce Investment Act.

Strategic Plan Goal(s)

Champion job creation and economic opportunities
Collaborate to maximize success

Reason for Recommended Action/Background

On July 22, 2014, President Barack Obama signed the Workforce Innovation and Opportunities Act (WIOA) into law. WIOA replaces the Workforce Investment Act (WIA) and is designed to help job seekers access employment, education, training and support services to succeed in the labor market and match employers with the skilled workers they need to compete in the global economy. Congress passed WIOA by a wide bipartisan majority and it is the first legislative reform of the public workforce system in 15 years. Most WIOA provisions related to Department of Labor (DOL) administrative programs take effect in Program Year (PY) 2015, which starts July 1, 2015.

In order to receive WIOA funding, initial local area designation and local board designation is needed during the WIA to WIOA transition years of July 1, 2015 through June 30, 2017. WIOA Section 106 states, the Governor shall approve a request made for initial designation by any local area if the area did the following during PY 2012-13 and 2013-14:

1. Was designated as a local area under WIA
2. Performed successfully

3. Sustained fiscal integrity

The CWIB (State Board) and the Employment Development Department (EDD), acting under the authority of the Governor, have established policies and procedures for initial designation of local areas and the initial certification of local boards. Initial designation is effective July 1, 2015, through June 30, 2017. Local areas will be expected to develop new services, enter new collaborative partnerships, and/or create innovative workforce development strategies in alignment with WIOA during the initial designation period.

Collaborations (including Board advisory groups and external partner agencies)

Workforce Investment Board

Fiscal Information

No Fiscal Impact

Fiscal Impact of this Expenditure

Total cost of recommended action

Amount budgeted for expenditure

Additional expenditure authority needed \$0

On-going commitment (annual cost)

Source of Funds for this Expenditure

General Fund \$0

Attachments

Att. A. Application

Att. B. Resolution

Form Review

Inbox

Joan Planell

Jesse Salinas

Jesse Salinas

County Counsel

Form Started By: Kacey Dominguez

Final Approval Date: 03/16/2015

Reviewed By

Joan Planell

Jesse Salinas

Jesse Salinas

Hope Welton

Date

03/12/2015 07:35 AM

03/12/2015 02:41 PM

03/16/2015 01:47 PM

03/16/2015 04:56 PM

Started On: 02/23/2015 03:32 PM

Existing Local Area

**Application for Initial Local Area Designation
Program Years 2015-17
and
Initial Local Board Certification
Program Year 2015-16**

Local Workforce Investment Area

Yolo County

Existing Local Area
Application for Initial Local Area Designation
and Initial Local Board Certification

This application will serve as your request for Local Workforce Development Area (local area) initial designation for Program Years (PYs) 2015 and 2016 and Local Workforce Development Board (local board) initial certification for PY 2015 under the *Workforce Innovation and Opportunity Act (WIOA)*.

If the California Workforce Investment Board determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your Regional Advisor for technical assistance or questions related to completing and submitting this application.

Yolo County

Name of Local Area

25 N. Cottonwood Street

Mailing Address

Woodland, CA 95695

City, State

ZIP

Date of Submission

Lisa Vincent

Contact Person

(530) 406-4458

Contact Person's Phone Number

Local Area Levels of Performance

Instructions: Enter your local area's negotiated levels of performance and actual levels of performance for PYs 2012-13 and 2013-14.

Performance Table				
Name of Local Area: <u>Yolo County</u>				
Common Measure	Negotiated PY 2012-13	Actual PY 2012-13	Negotiated PY 2013-14	Actual PY 2013-14
Adult				
Entered Employment Rate	70.0%	60.6%	75.8%	81.0%
Employment Retention Rate	80.5%	88.9%	82.4%	71.4%
Average Earnings	\$14,000	\$14,087	\$14,000	\$11,083
Dislocated Worker				
Entered Employment Rate	72.0%	79.6%	77.1%	79.4%
Employment Retention Rate	83.0%	84.2%	89.3%	88.5%
Average Earnings	\$12,000	\$14,975	\$16,900	\$21,598
Youth (ages 14-21)*				
Placement in Employment or Education	72.0%	81.9%	72.0%	94.4%
Attainment of a Degree or Certificate	60.0%	84.2%	70.0%	78.1%
Literacy and Numeracy Gains	54.0%	80.0%	75.0%	0.0%**

*Note: For PY 2012-13, each local area's youth performance goals were the same as the State level goals.

**0.0% is an indicator of the Department of Labor "Rule of Three" which means that 3 or fewer individuals were included in this measure; it is not an indicator of failed performance.

Local Board Membership

Current Local Board Membership

Provide a list of individuals currently appointed to the local board and their respective membership category (e.g., business, local education entity, labor organization, community based organization, etc.) in the following chart (Workforce Investment Act [WIA] Section 117).

Or, attach a roster of the current local board which identifies each member's respective membership category

Name	Title	Membership Category
Marco Lizarraga	Sales & Training	Business
Alan Ruzich	Operations Manager	Business
Kenneth Garrett	Chief Executive Officer	Business
Jennifer Cruickshank	Director	Business
Jennifer Pike	Human Resource Generalist	Business
Gary Pelfrey	Vice President	Business
Michele N. Fadling	Human Resource Manager	Business
John Pickerel	Owner	Business
Carrie Garcia	Associate Support Depart Supervisor	Business
Katie Stille	Director of Marketing	Business
Sharon Krutt	Associate Support Depart Head	Business
Brett Sanders	USR and D Stations Lead	Business
Angelina Veal	Owner	Business
Benny Mitchell	Warehouse Operations Manager	Business
Paul Basi	Owner	Business
Denice A. Seals*	President/CEO	Business
Tico Zendejas*	Executive Director	Business
Lynn White	Organizing Director	Labor Organization
Randy Young	Business Representative	Labor Organization
Maggie Campbell	Labor Relations Representative	Labor Organization
Rob Carrion	District Representative	Labor Organization
Daniel John Silva	Member Strength Director	Labor Organization
Wendy Ross	Manager	Economic Development
Denice A. Seals*	President/CEO	Economic Development
Lorie Perez*	Coordinator	Local Education Entity/
Dr. Alfred Konuwa	Vice-President	Local Education Entity
Donald Palm	Dean-Davis Center	Local Education Entity
Kevin R. Sanchez	Executive Director	Community Based Organization
Tico Zendejas*	Executive Director	Community Based Organization
Scharlene Reid	Employment & Training Coordinator	One-Stop Partner
Janis Holt	Resource Administrator	One-Stop Partner
Blanca Barba	Regional Coordinator	One-Stop Partner
Robyn David-Harris	Staff Services Manager I	One-Stop Partner
Alice Tapley	Executive Director	One-Stop Partner
Raymond Rivera	Program Supervisor	One-Stop Partner
Janet Neitzel	Cluster Manager	One-Stop Partner
Lorie Perez*	Coordinator	One-Stop Partner

*Individual represents two categories

Plan for WIOA Local Board Compliance

Identify the actions the local chief elected official (CEO) will take in order to ensure WIOA local board membership compliance by June 30, 2016.

The Yolo County Board of Supervisors will work with the Executive Committee and staff of the WIOA local board to recommend, recruit, and approve appropriate members as defined by WIOA.

Sustained Fiscal Integrity

The local area hereby certifies that it has not been found in violation of any of the following during either PYs 2012-13 or 2013-14:

- **Final determination finding(s)** from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any Workforce Investment Act (WIA) requirement, such as failure to grant priority of service or verify participant eligibility.
- **Gross negligence** - defined as a conscious and voluntary disregard for the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- **Failure to observe accepted standards of administration.** Local areas must have adhered to the applicable uniform administrative requirements set forth in Title 29 Code of Federal Regulations (CFR) Parts 95 and 97, appropriate Office of Management and Budget circulars or rules, WIA regulations, and state guidance.

Highlights of these responsibilities include:

- Timely reporting of WIA participant and expenditure data
- Timely completion and submission of the required annual single audit
- ***Have not been placed on cash hold for longer than 30 days***

[In alignment with WIOA Section 106(e)(2)]

Local Area Assurances

Through PY 2016-17, the local area assures the following:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements included in the appropriate circulars or rules of the Office of Management and Budget [WIOA Section 184(a)(2) and (3)].

Highlights of this assurance include the following:

- The local area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The local area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the local area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive WSD12-3, *Quarterly and Monthly Financial Reporting Requirements*.
- All close out reports will comply with the policies and procedures listed in Workforce Services Directive WSD09-12, *WIA Closeout Handbook*.

Note that failure to comply with financial reporting requirements will subject the local area to potential cash hold (Title 2 CFR Section 200.338).

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The local area will meet the requirements of State Senate Bill 734, to spend a minimum of 25 percent of combined total of adult and dislocated worker formula fund allocations on training services (*California Unemployment Insurance Code* Section 14211).
- The local area will not use funds to assist, promote, or deter union organizing [WIOA Section 181(b)(7)].

- D. The local board will select the America's Job Center of CaliforniaSM (AJCC) Operator(s), with the agreement of the local Chief Elected Official (CEO), through a competitive process such as a Request for Proposal (RFP), unless granted a waiver by the state [WIOA Section 121(d)(2)(A) and 107(g)(2)].
- E. The local board will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.
- F. The local board will comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.
- G. It will comply with State Board policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- H. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding [WIOA Section 134(c)(3)(E) and Training and Employment Guidance Letter 10-09].

Application Signature Page

Instructions: The local CEO and local board chair must sign and date this form. Include the original signatures in the application package.

By signing the application below, the local CEO and local board chair request initial designation of the existing local area and initial certification of the existing local board. They certify that the local area has performed successfully and sustained fiscal integrity during PYs 2012-13 and 2013-14. Additionally, they agree to abide by the local area assurances included in this application.

Local Workforce Investment Board Chair



Signature

Gary Relfrey

Name

WIB Chair

Title

March 11, 2015

Date

Local Chief Elected Official



Signature

Matt Rexroad

Name

BOS Chair

Title

March 24, 2015

Date

MAR 27 2015

CLERK OF THE BOARD
BY J. M. Natch
DEPUTY

RESOLUTION NO. 15 - 28

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF YOLO, STATE OF CALIFORNIA, AUTHORIZING THE WORKFORCE INVESTMENT BOARD TO APPLY FOR INITIAL DESIGNATION AND CERTIFICATION UNDER THE WORKFORCE INNOVATION AND OPPORTUNITIES ACT AND REPEALING RESOLUTION 00-53

WHEREAS, the County of Yolo desires to offer a comprehensive program of employment and training services in the County; and

WHEREAS, the Workforce Innovation and Opportunities Act (WIOA) requires designation of a Local Workforce Development Area which replaces the Workforce Investment Act (WIA) designation; and

WHEREAS, the Workforce Innovation and Opportunities Act requires the establishment of a Workforce Innovation and Opportunities Board which replaces the Workforce Investment Board; and

WHEREAS, because the Workforce Innovation and Opportunities Act of 2014 (Public Law 113-128) replaces the Workforce Investment Act of 1998 upon expiration on June 30, 2015, the Workforce Investment Board will cease to exist effective June 30, 2015; and

WHEREAS, the Workforce Innovation and Opportunities Act of 2014 takes effect July 1, 2015 and requires the establishment of a Workforce Innovation and Opportunities Board to replace the Workforce Investment Board on July 1, 2015;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Yolo hereby endorses the following:

SECTION 1: Resolution No. 00-53, which established the Workforce Investment Board, is repealed effective June 30, 2015, consistent with the Workforce Innovation and Opportunities Act of 2014.

SECTION 2: Prior to July 1, 2014, the Workforce Investment Board is authorized to apply for initial designation of the Local Workforce Development Area under the Workforce Innovation and Opportunities Act.

SECTION 3: Prior to July 1, 2014, the Workforce Investment Board is authorized to apply for certification as a Workforce Innovation and Opportunities Board under the Workforce Innovation and Opportunities Act.

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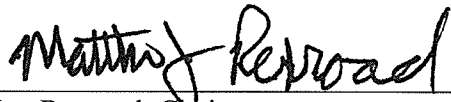
PASSED AND ADOPTED this 24th day of March, 2015 by the following vote:

AYES: Provenza, Chamberlain, Villegas, Saylor, Rexroad.

NOES: None.

ABSENT: None.

ABSTAIN: None.



Matt Rexroad, Chair
Yolo County Board of Supervisors

Attest:
Julie Dachler, Deputy Clerk

By 
Deputy (Seal)

Approved as to Form
Philip J. Pogledich, County Counsel

